

**Pre-Bid Meeting Agenda
Hatboro-Horsham School District
Simmons Elementary School Pool Decommissioning
CHA Project No. 105392**

March 4, 2026

I. Sign-In Sheet

II. Introduction of Team

- Introduce school district personnel and design team.

III. Bid Opening Information

- **Bids Due/Opening:** Thursday, March 26, 2026, at 1:00 PM prevailing time
 - *Attention:* Bill Stone
 - *Location:* Hatboro-Horsham District Office located
229 Meetinghouse Road, Horsham, PA 19044.

IV. Project Information

- Single Prime Contract
 - *Description:* Decommissioning the existing pool and pool utility room. Structural concrete repair, selective demolition within the boys and girls locker rooms, and other work indicated in the Contract Documents.
- Prevailing Wage Rates apply
- Clearances required: Acts 34, 114, 151, 168, PDE Form 6004, and Act 141
 - PA State Police (Act 34)
 - FBI Fingerprint (Act 114)
 - Child Abuse (Act 151)
 - Sexual Misconduct (Act 168)
 - Arrest/Conviction Report and Certification (PDE Form 6004)
 - Public Works Employment Verification Act (E-Verify) (Act 141)
- Review of Documents:
 - Instructions to Bidders
 - Bid Form
 - Documents to be included with the submission of the bid form:
 - Bid Bond (w/ executed Power of Attorney)
 - Non-Collusion Affidavit
 - Agreement of Surety (w/ executed Power of Attorney)
 - Letter of Insurer
 - Request for Qualifications Questionnaire
 - Contractor Responsibility Certification Form
- **HHSD has implemented a Responsible Contractor Policy (Policy #826).** All bidders shall comply with the requirements of Policy #826 and the related bid documents. Bidders are responsible for reviewing the policy in its entirety on the District's website and submitting all required documentation in accordance with its provisions.



**Pre-Bid Meeting Agenda
Hatboro-Horsham School District
Simmons Elementary School Pool Decommissioning
CHA Project No. 105392**

March 4, 2026

- For contracts subject to Policy #826, the Contractor Responsibility Certification Form shall be submitted in accordance with the Pre-Qualification Requirements of the policy, including submission at least fourteen (14) calendar days prior to the bid deadline for projects exceeding \$500,000.
- Contract Time (Reference Specification Section 011000)
 1. Notice to Proceed: On or before April 27, 2026.
 2. Commence with administrative tasks including, but not limited to schedule, submittals, permits, procure materials, etc.: on or before April 28, 2026.
 3. Start work: On or before June 24, 2026.
 4. Substantial completion: on or before August 14, 2026
 5. Final completion: by August 21, 2026

V. Miscellaneous

- Direct questions during bidding to Travis Serfass (tserfass@chasolutions.com) at CHA.
- To schedule a site visit please contact Joseph Crowe, Director of Operations: jerowe@hatboro-horsham.org.

VI. Questions/Comments from Attendees

Thank you for your interest in the project!

